



## **Dressing and Outdoor Play Procedure**

After circle time all teachers shall aid in dressing the children for outdoor play.

- Teacher # 1: takes some children, ready with outdoor clothing out to boot area and helps with boots.
- Teacher # 2: takes out first group of children to the playground. Teacher should open the gate prior to allowing children out of the building, and then observe the children proceeding from the building to the playground.
- Teacher # 3: remains with the children left dressing in the main hall until all are ready. These children remain with this adult until boots are on and they are taken out to the playground.

For classes where only 2 teachers are present, the procedure is altered as follows:

- Teacher #1: takes some children, ready with outdoor clothing to the boot area and helps with boots
- Teacher # 2: remains with the children left dressing in the main hall until all are ready, then takes children to the boot area to join the other children and Teacher # 1
- One teacher should then open the gate prior to allowing the children out of the building and then observe the children proceeding from the building to the playground

**Note:** No child must ever be left in any area without adult supervision. Once all children are dressed all teachers go out to the playground.

### **Playground Supervision**

When 3 teachers are present:

Teacher # 1: posted at the gate to observe the children entering and exiting the playground.

Teacher # 2: posted at the sandbox area.

Teacher # 3: posted at the climber area.

For classes where only 2 teachers are present:

Teacher # 1: posted near the gate and the sandbox area so as to observe the children entering and exiting the playground

Teacher # 2: posted at the climber area