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## **HEALTH RECORDS POLICY**

**Prior to the first day of school**, every child must have provided to RCCP a completed Health Form dated within the previous three months. Significant medical information and an up-to-date Immunization Record are required. A parent or physician may complete and sign the form. The parent is responsible for any fee associated with this non-insured service.

All children entering RCCP must be immunized against diphtheria, tetanus, pertussis, polio, measles, mumps, rubella, meningococcal C and varicella as required by the Ontario Ministry of Health and Long Term Care unless there is a valid written exemption.

Parents or guardians who do not want to immunize their child for medical, religious or conscientious reasons can exempt their child from immunization requirements. Either of the following forms must be provided to support the exemption, Statement of Medical Exemption - which must be signed by the health care provider and include their licence or registration number; Or Statement of Conscience or Religious Belief - which must be signed by a Commissioner for Taking Affidavits.

If the disease causing the outbreak can be prevented by a vaccine affected by legislation (tetanus, diphtheria, pertussis, polio, meningococcal C, varicella, measles, mumps, or rubella), children who are exempt from immunization requirements or who have incomplete records will be excluded from attending RCCP until the outbreak is over.

### **Health Changes**

If at any time after submitting the Health Forms the child's health status changes, parents must update the Health Forms appropriately and inform the teacher and Health Chair (i.e. a new allergy is identified, a new significant diagnosis is made such as diabetes, epilepsy or a communicable disease).

Open communication regarding health issues is important between parent, teacher and the Health Chair.